

Public Health/Health Administration Section

Medical Library Association
Annual Business Meeting
May 21, 2006, 4:30pm – 6:00pm
Hyatt Hotel - Ellis East Room
Phoenix, AZ

Attendees:

Nancy Allee, Kris Alpi, Stacey Arnesen, Marie Ascher, Pat Auflick, Marcus Banks, Margaret Basket, Cheryl Bartel, Holly Burt, Alan Carr, Diana Cunningham, Kay Deeney, Kathel Dunn, Jon Eldredge, Amy Harper, Teresa Hartman, Colette Hochstein, Mellanye Lackey, Helen Look, Cindy Love, Irene Lubker, Barbara Nail-Chiwetalu, Joey Nicholson, Cathy Pepper, Melissa Rethlefsen, Nancy Schaefer, Hathy Simpson, Linda Spitzer, Claire Twose, Helena VonVille, Lisa Wallis, Beth Whipple, Matt Wilcox

Welcome/Introductions (Nancy Schaefer, Chair)

Chairman Nancy Schaefer called the meeting to order at 4:40pm. She welcomed everyone who was in attendance and asked them to introduce themselves.

Revised Procedure for Meeting Minutes (Pat Auflick, Secretary/Treasurer)

Pat asked that when someone makes a motion, he/she fill out a goldenrod ½ sheet stating the motion and include their signature. When the motion is seconded, the form will be passed to that person who will also sign it and return it to the secretary/treasurer to be included in the minutes.

OLD BUSINESS

Minutes/Treasurer's Report (Pat Auflick, Secretary/Treasurer)

Minutes of the 2005 annual business meeting were distributed electronically before the meeting and hard copies were available for review. A few corrections were noted before a motion was made by Alan Carr and seconded by Kay Deeney to accept the minutes as amended. Motion carried.

Pat circulated thank you notes from the Louisiana Disaster Recovery Foundation, Bob Riley, the Governor of Alabama, and Haley Barbour, the Governor of Mississippi for PH/HA contributions after Hurricane Katrina.

The Treasurer's Report and proposed budget for 2006-2007 were distributed and discussed. Kris Alpi moved and Teri Hartman seconded a motion to approve the treasurer's report. Motion carried.

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Annual Report (Nancy Schaefer, Chair)

Nancy distributed her annual report, which generated discussion on the following points: 1) Marcus talked about SOPHE (Society for Public Health Education) and coordinating responses to the Core Competency Project to insure that information-seeking skills are included as a critical competency; 2) Proposed changes to MeSH subheadings; 3) Progress on the development of a task force to look into forming a Research Committee for the section – it hasn't gotten off the ground yet; 4) Partners/Public Health Funding; and 5) Role of the MLA/PHHA Section Representative at PH Partners meetings.

Annual Report (Marcus Banks, Chair-elect)

Marcus planned three programs for the PH/HA Section this year including "Evidence-based Public Health Librarianship" on Monday, May 22, 2-3:30pm for which we are the lead sponsor, "Gathering Health Data in E-Environments" on Sunday, May 21, 2-3:30pm and Stuck on E: Patron Expectation of E-Everything Changes What We Do" on Monday, May 22, 2-3:30pm for which we are secondary sponsors. Marcus asked for volunteers to count the number of attendees at these sessions.

Membership (Margaret Basket)

Margaret told the section that we have 154 individual members and 4 institutional members. This year 51 new members joined the section. In comparison, last year at this time we had 142 individual members and 4 institutional members and only 17 new members for the year. The section brochure has been updated. A PDF version is available on the web site (<http://www.phha.mlanet.org/membership/phhabrochure.pdf>) and copies are being printed. Margaret furnished the Chair with a copy of the roster so that she could look into members affected by Hurricane Katrina. That roster is available on the web site (<http://www.phha.mlanet.org/membership/2006membersphha.pdf>) and does include contact information. Margaret mentioned that Tuesday, May 23rd section lunches would be held and that 150 people had signed up. It's \$18 for the lunch. Helen Look will be staffing the table.

Newsletter (Barbara Nail-Chiwetalu)

Barbara told us she had prepared 3 newsletters with around 30 pages in each issue. She's received only favorable comments about the content. Marie Ascher edited the column on grey literature and Helena VonVille on GIS. Both are stepping down. Lily Pregill is replacing Marie on grey literature. There is no replacement yet for Helena on GIS. Holly Burt volunteered to help with the newsletter. Linda Spitzer will be the new chair for this committee.

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Web/Discussion List (Lisa Wallis)

Lisa and Barbara worked together during the past year to make a PDF version of each newsletter available from the web site. Christine Marton will be taking over responsibility for the web site.

Continuing Education (Kay Deeney)

Kay reported that the MLA DVD on Partnering for Public Health was requested by 8 or 9 section members and one non-member. To date 25 people have viewed it. Each person can earn 2 CE credits by watching it. Theresa Hartman will chair this committee during the coming year.

Client Relations (Laura Larsson)

Nancy reported for Laura that 8 librarians received stipends from the Grace and Harold Sewell Memorial Fund to attend the American Public Health Association's annual meeting. Four lay health workers received a total of \$2000 from this Fund to present their work at APHA. The amount has been increased to \$3000 for the coming year.

Archives (Helen Look)

Helen submitted the PH/HA archives to MLA in December and asked for postage reimbursement from the treasury.

Section Council Representative (Helen Look)

Helen facilitated communication between Section Council and PH/HA. She submitted a report to Section Council about her committee work on the approval of new SIGs and helped complete the PH/HA quilt piece.

Partners Representative (Marie Ascher)

The Partners in Information Access for the Public Health Workforce steering committee meeting was held in Atlanta at the Centers for Disease Control and Prevention (CDC) in March. The PH/HA Core Journal project was explained and when version 2.0 becomes available, it will be advertised on the Partners web site. The National Association of City and County Health Officials (NACCHO) survey on information technology infrastructure was discussed. Kris pointed out that there were no questions about libraries on the survey. Marie will check into that. The SOPHE/CDCynergy training was discussed. Society for Public Health Education (SOPHE) administers the training, but the information comes from the CDC. SOPHE wants participants to pay for the class; however, the Regional Medical Libraries offer their training for free. It was announced the Marj Cahn has retired from National Library of Medicine. In the past, she served as a liaison for information between PH/HA and Partners.

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PH Partners Representative Funding

After some discussion of the benefits and obligations of the PH Partners representative from MLA and PHHA section at their semi-annual meetings, the decision was taken to award the representative \$500/year from the section treasury for travel expenses involved in attending meetings for the next two years. The practice will be revisited at the end of those two years. In return for this financial support, the rep will report important information and decisions gleaned from the meetings in *PHHA News* and summarize in the section's midyear and annual reports to MLA headquarters.

Core Journal Project (Matt Wilcox)

There were 37 people involved in version 2 of the Core Journal Project. The administrative group was made up of Kris Alpi, Marie Ascher, Debra Revere, Melissa Rethlefsen and Barbara Nail-Chiwetalu. The revised timeline is as follows: 1) During the first week of June, it will go live with an opportunity for public comment; 2) The first week of July will be the official release. The initial project will receive the Louise Darling Medal for Distinguished Achievement in Collection Development in the Health Sciences at the Awards Luncheon this year.

Ratification of Changes in the By-Laws (Kris Alpi)

The PH/HA by-laws were revised to come into compliance with the model by-laws used by sections of MLA. If PH/HA ratifies these changes, then the MLA board must approve them at an upcoming meeting. The recommended changes include: 1) In Section 1 under Officers and Term of Office we currently say the immediate past-chair will serve one year in that position. The recommendation is to delete this wording since it is addressed elsewhere in the document. 2) In Section 3 under Nominations and Elections the wording on who will chair and serve on the Nominating Committee is clarified. The description of the slate running for office is streamlined. 3) The By-Laws Committee recommended to eliminate the wording on mailing ballots since electronic balloting is now acceptable to MLA. 4) In Article VII, C, there is a discussion on Standing Committees. It is recommended that this wording be dropped with no replacement since this topic is addressed elsewhere in the by-laws. Diana Cunningham moved and Margaret Basket seconded that these changes be adopted. The motion carried.

Ratification of Election Results (Kris Alpi)

The Nominating Committee was made up of Teri Hartman, Pat Auflick, and Kris Alpi. 182 ballots were mailed out and 38 usable ballots were returned. The election results are: Lisa Wallis for Chair-Elect 2006-2007/Chair 2007-2008; Kay Deeney for Secretary/Treasurer for 2006-2008; and Kris Alpi, nominee to the MLA Nominating Committee. Marie Ascher moved and Jonathan Eldredge seconded a motion to ratify the election results for the PH/HA Section. The motion carried.

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NEW BUSINESS

Section Programming for MLA 2007

A discussion of possible program ideas took place for MLA 2007 – *Revolution: Change is in the Air*. We were encouraged to think out of the box when it came to the formats of programs. Suggestions included something on pollution/things in the air like TB or second hand smoke, open access and public health communication and scholarship, outreach to train new constituents, distribution to geographically dispersed populations (issues of licensing and ILL), and distributed learning modules. Section members were asked if tracks worked. Also, in the past there have been 5 papers/sessions. This will be reduced to four. There will be 4 time slots for presentation and 8 rooms, limiting the number of topics to 30. With 4 presenters in each time slot, there will be a total of 128 presenters.

Section Research Committee – reconstitute task force

Marcus will take responsibility for reconstituting a task force to look at whether or not PH/HA should have a research committee.

Section Council (Helen Look)

Helen reported on Section Council and mentioned that there were free pens at the Section Council table in addition to stickers for various sections. She told us that we could join any Section for free for the next 6 months to try it out. She also said that the membership was encouraged to publish. She reminded people of the lunch for sections. She solicited feedback on whether or not people like having posters at paper sessions. She pointed out that in Philadelphia poster space would be limited, allowing for only 160 posters whereas this year there were 208.

Upcoming MLA meetings include:

2007 – Philadelphia
2008 – Chicago
2009 – Honolulu
2010 – DC

PH/HA is the 10th largest section. Eighty-four members attended MLA in Phoenix.

The continuing education committee is looking into offering a public health specialization similar to the consumer health specialization. Teri Hartman and Kay Deeney volunteered to look into this.

Kay Deeney moved and Helena VonVille seconded that the meeting adjourn. It adjourned at 5:50pm.